

TRY OUT THESE POWER VERBS!

TEAMWORK

accommodated, acknowledged, adjusted, altered, amended, blended, collaborated, contributed, cooperated, diversified, embraced, energized, fostered, gathered, harmonized, ignited, improvised, instructed, joined, mediated, motivated, partic, pated, partnered, stimulated, tailored, volunteered, welcomed

COMMUNICATION

addressed, advertised, attested, authored, briefed, communicated, consulted, contracted, conveyed, convinced, corresponded, counseled, defined, deliberated, demonstrated, disseminated, documented, drafted, edited, exhibited, explained, fielded, inferred, informed, interpreted, interviewed, lectured, listened, marketed, negotiated, officiated, persuaded, presented, promoted, publicized, reconciled, recorded, referred, related, reported, represented, specified, suggested, summarized, surveyed, systematized, taught, translated, transmitted

CREATIVITY

activated, brainstormed, completed, composed, conceptualized, crafted, created, deciphered, depicted, described, designed, determined, directed, displayed, drew, envisioned, established, expanded, fashioned, formulated, founded, illustrated, invented, modeled, patched, performed, portrayed, produced, published, researched, resolved, shaped, synth, sized, visualized

ADMINISTRATION/ MANAGEMENT

accomplished, administered, assessed, balanced, budgeted, centralized, certified, commissioned, compared, consolidated, corrected, cultivated, disbursed, discovered, eclipsed, engaged, examined, expedited, explored, forecasted, headed, hired, identified, inspected, integrated, justified, maintained, managed, maximized, measured, minimized, modernized, monitored, navigated, orchestrated, ordered, overhauled, oversaw, planned, reviewed, revised, scheduled, secured, set, succeeded, traced, undertook, updated, verified

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ANALYSIS/TECHNICAL

acquired, analyzed, anticipated, applied, appraised, approximated, assembled, audited, built, calculated, charted, classified, collected, compiled, computed, concluded, conducted, constructed, correlated, critiqued, debugged, delivered, detected, devised, estimated, fabricated, figured, financed, formatted, highlighted, innovated, installed, licensed, manufactured, mapped, multiplied, operated, programmed, proved, quantified, queried, regulated, scrutinized, studied, substantiated, tabulated, tested, tracked, valued

LEADERSHIP

accelerated, advised, allocated, allowed, appointed, approved, assigned, attained, authorized, chaired, coordinated, delegated, designated, educated, employed, empowered, enabled, enforced, enhanced, enlisted, evaluated, executed, facilitated, guided, hosted, improved, increased, influenced, initiated, inspired, instituted, involved, judged, launched, led, mentored, moderated, organized, originated, pioneered, prioritized, raised, recommended, recruited, spearheaded, supervised, trained, transformed, united

PROBLEM SOLVING

advocated, aided, alleviated, answered, arranged, augmented, catalogued, categorized, coached, customized, developed, diagnosed, eased, elevated, ensured, extended, extracted, finalized, fulfilled, generated, implemented, interceded, investigated, linked, polished, procured, questioned, rectified, refined, reformed, rehabilitated, reinforced, relieved, remedied, remodeled, repaired, restored, retrieved, revitalized, revived, settled, solicited, solved, streamlined, strengthened, supplemented, supported

HELPING

advanced, assured, bolstered, boosted, confirmed, distributed, encouraged, enriched, familiarized, filed, finished, grew, indexed, inventoried, lifted, merged, mobilized, obtained, prepared, prescribed, provided, redesigned, reorganized, restructured, revamped, saved, served, shared, slashed, submitted, sustained, treated, validated
